

The Washington Council of Agencies and the Government of the District of Columbia
Executive Office of the Mayor, Office of Partnerships and Grants Development
are pleased to announce a



A Grant Proposal Triathlon

Presentations on the preparation of

- Federal Grant Proposals
- District of Columbia Grant Proposals
- Foundation Grant Proposals

Thursday, January 24, 2002 8:30 a.m. - 4:00 p.m.

Southeastern University, 501 Eye Street, SW, Washington, DC
(Accessible by Metro - Green Line Waterfront Stop)

Cost: \$35 includes continental breakfast, break and lunch

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Method of Payment: 9 Check enclosed for \$_____ (make check payable to the Washington Council of Agencies)
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Space is limited and early reservations are recommended. Registration accepted through January 18, 2002.

**Return this form with payment to: Grant Proposal Triathlon, Washington Council of Agencies,
1001 Connecticut Ave., NW Suite 925, Washington, DC 20036**

Payment and Cancellation Policy: Payment must accompany registration form. Space is limited. Confirmation of your registration will be sent via e-mail or fax. Cancellations must be made via fax or e-mail up to 3 business days prior to the session for a full refund. If the cancellation is received after the 3-business day deadline, a \$10 administrative fee will be charged. If you cannot attend, a representative may attend. Please allow 2-4 weeks for refunds. WCA reserves the right to cancel a class. You will be notified at least 24 hours in advance in case of cancellation; full refunds

will be given. In the event of inclement weather, WCA follows the announced policy for Federal Government Employees as to office closure.

***Questions? Contact the Washington Council of Agencies at 202/457-0540 or
Pat Henry at the Office of Partnerships and Grants Development at 202/727-0946.***